

SECOND VALID U.S. PASSPORT CHECKLIST



1

DS-82 Passport Application

Complete DS-82 form online at <https://pptform.state.gov>, print single-sided (**MUST** be signed and dated using Blue or Black ink color pen only).



2

Complete and Submit One of The Following Statements

Request for Second Valid Passport Due to Visa Processing Delays or Statement Regarding Need for Second Passport Due to Possible Denial of Entry Due to Visa or Travel Markings.



3

Original US Passport

Submit most recent original US Passport or Passport Card (**MUST** be issued within the last 12 months). If your name has changed, submit Original or Certified marriage certificate, divorce decree, or court issued name change document.



4

Passport Photo

Submit **TWO** 2x2 inches color photo on a white background, taken within the last 6 months, without uniforms, headgear or eyeglasses.



5

Letter of Authorization

Submit **TWO** Letters of Authorization (**MUST** be signed and dated using Blue or Black ink color pen only). Signature **MUST** be original on both documents. Download form at www.allstatepassports.com

[>>>] Only check the first 2 boxes at the top, do not check the 3rd box [<<<].



6

U.S. Government Fee

Submit check or money order payable to "U.S. Department of State" for \$190.

[>>>] **DO NOT** include any additional fee, amount on the check must be exactly as shown here [<<<]



7

Ship your documents

Use pre-addressed FEDEX shipping label provided with your order to overnight your documents.



Please print and sign this checklist to make sure you include and send all items listed here

* By signing this checklist, I agree that all items within this application are completed per the instructions provided to me by Allstate Passports. I understand that if any part of my application is missing or incorrect, I will need to provide the additional documentation at my own cost.

Applicant's Signature